

ATTENDANCE

NOVEMBER 2023



Welcome to our attendance newsletter of the academic year. Our whole school attendance target is 96%.

This target is based on the government expectations for school attendance.

However, our attendance for last academic year was 93.4% and our current whole school attendance is 90.7%.

We need to improve this to reach our target and ensure your child has the best life chances for the future.

At Sigglesthorpe CofE Primary Academy, we know the importance that regular attendance has on your child's learning and well-being; and that having good attendance is directly linked to raising achievement and develops skills for life and work. Regular attendance enables pupils to adapt better to routine, schoolwork, and friendship groups.

Therefore, we kindly ask that parents/carers support the school by ensuring that your child attends school every day and arrives ready to learn and on time.

If you find it difficult please see one of the attendance team. We are here to support and offer help: Mrs Marsden, Mrs Conlon and Mrs Owens

BY LAW, ALL CHILDREN OF COMPULSORY SCHOOL AGE MUST RECEIVE A SUITABLE FULL TIME EDUCATION. YOU AS THE PARENT OR CARER, ARE LEGALLY RESPONSIBLE FOR MAKING SURE YOUR CHILDREN ATTEND ON A REGULAR BASIS. THE DEPARTMENT OF EDUCATION (DFE) PROVIDE INFORMATION FOR SCHOOLS AS TO WHAT IS ACCEPTABLE AND WHAT IS NOT WITH REGARDS TO ABSENCE.



EXAMPLES OF REASONS THAT WILL NOT BE ACCEPTED: BIRTHDAYS, SHOPPING AND DAY TRIPS, ILL SIBLINGS SO ALL CHILDREN STAY OFF SCHOOL, NOT HAVING UNIFORM READY TO WEAR OR UNABLE TO FIND COAT/SHOES ETC, HOLIDAYS DURING TERM TIME.

YOU MAY BE FINED OR PROSECUTED IN COURT.

0 days of school	100%	Perfection
Equates to 2 days off school each year	99%	Excellent
Equates to 5 days off school each year	97%	Good
Equates to 10 days off school each year	95%	Slight Concern
Equates to 20 days off school each year	90%	Concerned
Equates to 30 days off school each year	85%	Very Concerned

PERSISTANT ABSENCE IS DEFINED BY THE GOVERNMENT AS ATTENDANCE BELOW 90%. IF A CHILD'S ATTENDANCE DROPS BELOW 90% THIS COULD LEAD TO THEM BECOMING A SAFEGUARDING CONCERN AND ALSO RESULT IN THE AUTHORITY TAKING LEGAL ACTION.

IF YOUR CHILD IS BELOW 90% YOU WILL HAVE BEEN INVITED TO ATTEND AN ATTENDANCE SUPPORT MEETING. PLEASE MAKE SURE YOU ATTEND THE MEETING. TOGETHER WE CAN PROVIDE SUPPORT AND HELP YOU TO IMPROVE YOUR CHILD'S ATTENDANCE.

PUNCTUALITY MATTERS!

We are very proud of the way our children come into school in the morning. Almost of all our children arrive on time. This is very important and encourages good habits of good timekeeping and ensures all children enter a calm classroom environment. Children are expected to arrive at school on time and ready to learn at 9:00am. A child who arrives late after the register closes will be marked as late. If a child arrives after 9:30am they will be marked as U. This counts as an unauthorised absence.

ABSENCE THROUGH ILLNESS

We understand that children can become ill and that it is not always easy to decide whether to send them into school or keep them at home. Please see our traffic light reference guide below to support with making this decision. If your child is too ill to attend school, please contact the school office before 09:00 with full details of your child's illness/symptoms. If we do not hear from you, we will ring you to find out why your child is not in school. If we cannot make contact a home visit will be conducted.

Green - Come to school
Coughs, colds, tiredness, sore throats.

We will always phone you if their symptoms worsen

Amber - Seek advice
Headaches, stomach aches.
Children can sometimes feel unwell for a variety of reasons; call for advice.

Red - Stay at home
Sickness & Diarrhea
48hrs must have elapsed from children's last episode before returning to school



Minutes late per day	Number of days of learning lost over a year
5 minutes	3.4 days
10 minutes	6.9 days
15 minutes	10.3 days
20 minutes	13.8 days
30 minutes	20.7 days

GUIDANCE FOR ABSENCE REPORTING

If your child is going to be absent you must contact the school between 8:00am and no later than 9:00am to let us know the reason why. If no message is received the following procedure will be followed

Day 1: Phone call home.

If there is no answer by 12:00pm we will conduct a wellbeing call to the house to ensure everyone is safe.

We have a duty of care to ensure your child's safety as well as their regular school attendance.

If your child's attendance is below 90% medical evidence may be requested such as appointment text messages or prescriptions.

Mrs Marsden will ring families whose child's attendance is in danger of falling below 90% to offer support and guidance on how to improve their attendance.

ATTENDANCE REWARDS



We firmly believe in 'every child matters and everyday counts'. We know there are days when children may not want to come to school especially in the dark and cold wintery months. But we are here to help encourage them with our exciting attendance rewards! Throughout the next 3 weeks we have lots of initiatives to help support and celebrate attendance so that it remains a high profile in school and with our families.

Attendance Advent Giveaway!

Children who arrive at school every day before 9:00am throughout each day in December will go into our weekly attendance draw. A name will be selected at random and the winner will receive a selection box. Our Christmas Tunes will also be playing everyday, to help you enjoy the Christmas spirit!

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