20th March 2020

Dear parents & carers,

Firstly, thank you for your continued support throughout the uncertainty of the last few weeks.

As you are aware, the government has made the decision to close all schools to the vast majority of children. Please refer to the recently published letters on the website regarding the government’s definition of key workers. It is now our priority to keep the children and staff as safe as possible as we fulfill our public duty. Thank you in advance for your understanding and support.

Please find below an outline of the initial plan and the information you are going to need to know over the next few weeks.

Firstly, as of Friday 3.30pm there will be no one answering the telephone during opening hours. We will be running on a skeleton staff and will only be taking emergency calls. We ask that all non-emergency contact is through the [admin.sig@ebor.academy](mailto:admin.sig@ebor.academy) email address. Please bear with us and we will answer your queries as quickly as we can.

**Chromebooks**

### The Academy Trust has taken the decision to offer chromebooks to children in Years 5 and 6. Hopefully, all parent/carers have completed a form acknowledging that they are in receipt of a chromebook. Thank you for your cooperation in this matter.

**Sharing of Work**

As you are aware work has been sent home for children. You should have received a pack of work and a letter or have access to tasks on Google Classroom. Please encourage your child to complete work at a time that fits in with you. We will continue to review the sharing of work and keep you informed of future decisions.

**Access to school**

From Monday, there will be no access to Sigglesthorne School unless you are a key worker dropping off your child. We will ask parents to email school by the end of Thursday each week, to inform us if they will be bringing children in to school the following week. This will allow us to plan for staffing and ensure that we can maintain our child protection duty. The school day will run from 9am till 3:30pm. After-school provision will be provided as normal. If you feel you may be in need of this provision, please get in touch with your request.

Please note that if you sending your child to school, they will be required to bring a packed lunch for the day.

**Free School Meals**

For those children who are eligible for free school meals the Academy is currently working on plans to support them. Details will follow shortly.

These are unprecedented circumstances and as a team we are working to ensure that there is as little disruption as possible to your child’s education. During the closure, if you have any child protection concerns or feel that we can assist you in any way, please contact us through the admin email and we will do our best to help.

Stay safe and I hope to see you soon.

V.Tippett

Mrs V Tippett

Head of School